



RMHA Meeting Minutes

Date: Tuesday, May 27, 2025 @ 6:30 PM

Teams

Call to Order: 6:35 PM by Jon Pole

Attendance:

	Members	Present	Absent
President	Jon Pole	x	
Vice President	Patrick Leclerc	x	
District 5 Rep.	Kyle Schroeder		x
Secretary	Krystal Sadler	x	
Treasurer	Jenn Daniels	x	
Referee-in-Chief	Roy Hefler	x	
U7 House Convenor	-----	-----	-----
U9 House Convenor	Ashley English	x	
INT House Convenor	Jordan MacMillan	x	
SR House Convenor	Christie Somerville-Freemark	x	
Equipment Manager	Jamie Virgin	x	
Registrar	Kasia Maves	x	
Ice Allocator	Randy Pender		x

Review Previous Meeting Minutes- motioned by Christie, second by Jenn. All in favour.

Appointment of Treasurer 2025/2026 Season. Krystal motions to appoint Jenn Daniels, Christie seconds. All in favour. Motion carries, Jenn Daniels is Treasurer for 2025/2026 Season.

Presidents Update

District – AGM is taking place May 28, Jenn & Roy to attend. If anyone would like to attend, Jon can appoint someone to do this. One of the changes they are looking to make is if you're not a President in District, you will not be allowed to vote (ex. Treasurer, Secretary, etc). They will also be appointing a new District Chair. Patrick will attend in place of Jon. RMHA – Jersey committee response was great. Mike McMahon will chair this committee. Bobby Lavallee and Kim Newton also volunteered, as well as Jamie from the board. Jon has discussed with other associations what they do for the process and will present this to the committee. They will come up with all the ideas, bring 3 to the board, and give recommendations. The board will then decide the best way to proceed.

Melissa Sharpe has agreed to be webmaster. Christie nominated Melissa for webmaster position, Jenn to second this. All in favour, motion approved.

Kyle told Jon that most tournament dates are ready, just waiting for one more to be completed.

Tag Day will be on Thanksgiving Weekend but will not be booked at the same time as Pictures. Can we have someone organize/run this role? Is a Tap Card (like Foodbank) possible? And two people should be on money for Tag Day.

Mandy Alfelskie has volunteered to run Tag Day. It would be nice to organize this by August 31 and need to be aware of ice times/registrations/fundraising fees.

Patrick motions to appoint Mandy as Tag Day chair, Jamie seconds. All in favour.

Silence from Town regarding Lottery License. If we can get this sorted out, Jon and Jenn will become the main points of contact/organizers for this. Raffle tickets could be sold by teams at tournaments, depending on length and agreement on license. We would like to have all this laid out for teams.

Sponsorship for 2025/2026 options are to be names on jersey price that includes cost of putting it on jerseys, and team price.

On Monday, June 2, Jon & Jenn have a meeting with the Town regarding the Second Ice Pad Committee. They are both hopeful for this meeting and can get the money for the town.

Kasia added that she spoke to the town with transparency of communication. Years ago, they used to get the user groups together twice a year about projects and kept everyone in the loop. She suggested from the baseball side that this would be a good idea to bring it back. Jon spoke with the Figure Skating club, and they agreed with this.

District Rep – Nothing to report at this time.

VP Update / Risk & Safety – Larger jerseys may be needed for U18, he will discuss with Personalize It and see if they are available. 12 in total (6 white, 6 blue). Let's discuss with coaches and plan ahead for U18 Rep.

Rep Coach selection has been organized for board members. Once the selections have been made, can we use an email vote with board members for this? Jon says this will work.

Silver Stick tournament discussions will need to be had with coaches. In the past all Rep teams went to this, but over the years coaches' minds changed. Patrick will chat with Silver Stick organizers to determine the best way to move forward with signups. Last year U18 was the only group given the option to attend/not attend. We also need to keep in mind pathways for younger groups and how many tournaments are allowed.

Treasurer – Slate of Directors are done. We need to update signing authorities with

Manulife. Jenn motions to remove Kimberley Greer and Allison White as signing officers from the Manulife bank account, Krystal seconds. All in favour. Motion carries.

Jenn motions to add Jennifer Daniels (Treasurer), Jon Pole (President), Patrick Leclerc (Vice President), and Krystal Sadler (Secretary) as signing authorities to the Manulife bank account and give them the authority to conduct business with Manulife accordingly. Christie seconds, Jamie motions. All in favour. Motion passes.

RIC – Kevin will be helpful with the transition, and he would like to recruit more refs for the new season. For courses, we want to get this information out as soon as possible and the ability for kids to apply for this.

Seretary – There are four Bursary Applications that have been submitted (2 from each school). Please share with anyone you know graduating this year, the deadline is May 31, 2025. For Sponsorships, we've had a few returning sponsors share their interest in our upcoming season. Jon, please send plans for what sponsoring looks like this year.

Intermediate House Convenor – U13 House is a large group this year and may need house teams. Do we have enough jerseys for this? Patrick doesn't think we have enough and may be able to repurpose U15 Rep jerseys. Jamie and Patrick will go through and move forward. Socks – AK vs. What we have, can we get them matching a bit more? Jamie will chat with Personalize It.

Jenn mentions we will need to have evaluation jerseys, name bars, socks etc.

Junior (U9) House Convenor – Has anything been decided on transfers for the coming year? Jon noted players will have to register, and the decision will be made at that time. We want to ensure that hockey is fun for all. Jon noted that we do not have a U7 Convenor currently and would like any recommendations.

Ice Allocator – Nothing to report at this time.

Registrar – Email from District about opening registrations to bring more information soon. Pilot Program A will need their own registration. June 15 will likely be the target date.

Equipment Manager – Patrick and Jamie will work on the second shed for BEI Pad, and organization. Has it been discussed with the Town about the shed? Kevin and RP have discussed this with Patrick. The shed that is currently there will be taken out and replaced with a new one.

Senior House Convenor – The Constitution has been adjusted based on AGM; Jon will sign, and Krystal will post. The policy that needs to be voted on is Coach Selection. Coach selection and team selection will be separated. The Head Coach description is standard, outlines the expectations of them. Added that they will assist at other levels.

Applications for Head Coach to go through website, May 31 for Rep, September 1 for House. Patrick then gets these applications. This will also help Convenors with house teams and evaluations. This also outlines the fact that even though there may only be one applicant, they may not receive a position if they are not qualified.

Coach Selection committee outline, and who will be on the committee. For house as well as Rep. Rep will require 5 members, (3 RMHA, 2 qualified persons).

Conflicts of interest for coach selection committee/applicants. The importance is to have an unbiased committee.

The interview questions will be from Hockey Canada Minor Hockey Development Guide, as well as history/desires/expectations/abilities. There are questions listed right now on the policy, but is this needed? These questions are all available through the guide noted above. The goal is to have a process that does not have any grey area.

Christie motions to accept these changes to the coach selection policy, Jenn seconds. All in favour. Motion passes update coach selection process.

Team Selection policy and Evaluation policies are still being worked on. We want to ensure this is correct for the players. It outlines the process and criteria for all players and will follow Pathways. Evaluators will provide evaluations to VP, then to Convenors, and because teams are being tiered this year, evaluations are extremely important. The ideal scenario is to have evaluations first, then broken down into top-middle-lower groups. Easier to evaluate in smaller groups. Coaches, Convenors and VP will discuss the creation of teams. The stations and evaluation drills will be progressive as the players age.

Motion to adjourn – 8:42 PM, motion by Roy , second by Patrick.

Next Meeting Date – to be determined based on Graduation dates.

Krystal Sadler

Secretary

Renfrew Minor Hockey Association

KSadler