



RMHA Meeting Minutes

Date: Tuesday, August 19, 2025 @ 6:30 PM
myFM Center – Art Room

Call to Order: 6:35 PM by Jon Pole

Attendance:

	Members	Present	Absent
President	Jon Pole	x	
Vice President	Patrick Leclerc	x	
Secretary	Krystal Sadler	x	
Treasurer	Jenn Daniels	x	
Referee-in-Chief	Roy Hefler	x	
U7 House Convenor	-----	-----	-----
U9 House Convenor	Ashley English	x	
INT House Convenor	Jordan MacMillan	x	
SR House Convenor	Christie Somerville-Freemark	x	
Equipment Manager	Jamie Virgin	x	
Registrar	Kasia Maves	x	
Ice Allocator	Randy Pender		x

Review Previous Meeting Minutes- motioned by Jordan, second by Patrick. All in favour.

Presidents Update

District – Fort Coulonge returning to District 5 was voted No for House League, but Yes for Rep. This will be investigated and move forward through District.

If anyone from the Board would like to attend District meetings, please let Jon know. RMHA will likely be a Convenor (this would apply to game cancellations, disputes etc.).

RMHA – Three transfer-out requests have been received – 2 x Goalies, and 1 x U15 player. This is something that will be determined based on registration numbers and player development.

Jenn & Jon have chatted with the Town of Renfrew to get the bulletin board back up, and the Timberwolves logo on BEI ice pad. On behalf of the Second Ice Pad committee there will be Friday shinny for youth, likely starting after Christmas. A coach will need to be on the ice to run this program.

Jon would like to chat with Melissa regarding email blasts. This would help to send out emails to parents who aren't on Facebook.

Tag Day, Kevin T has agreed to assist with Tag Day for this season. Mandy A was appointed to spearhead Tag Day opportunities. Jenn and Jon have discussed getting a tap machine, and suggested sponsors may like to host this for a week etc.

Taryn J is our U7 Convenor nominee. Christie spoke with her and feels like she would be a good fit. Jenn motions to appoint Taryn as U7 Convenor. Christie seconds, all in favour. This is a ONE-year term. She will need access to U7 email – we will ask Melissa to do this.

VP Update / Risk & Safety – Conditioning and Evaluation skates' email has been sent to board members to review. RP and Patrick have worked on this. Rep coaches will run U11 + conditioning with help from house coaches. For evaluations, U9 +, Elite Edge will be running them - evaluators will be needed for this. Patrick is going to organize spearheading the evaluators and the expectations.

Bursary qualifications should be considered to have the applications come to one person. Then all personal details should be “removed” and then sent to the board to discuss and vote on. This allows for no personal biases to be in the mix.

Jon mentioned we normally present two bursaries to both schools – moving forward this should be presented to the two best applicants. Patrick will write something formal and have it ready to present for the next meeting. Kasia suggested that we outline what the qualifications are – volunteering/playing with RMHA, or how hockey has shaped them etc. On-ice helpers/bench staff numbers will need to be limited and decided ahead of time. Max 5. On ice volunteers over 18 need to have their VSC. If there are exceptions, Patrick will need to be made aware and will present it to the board.

If Junior As (example) wanted to volunteer, would they be covered under RMHA or Hockey Canada or HEO Insurance? Jon will find out the answer to this. Hockey Canada says that they are insured, as long as it's a sanctioned event (practices, games, tournaments).

Treasurer – All sponsorship invoices have been sent out.

Silver Stick U11 & U18 have been paid for. U13 needs to decide where they would like to go.

Change in Pathways for games played has been updated.

The Town User meeting came with a lot of information. Meeting rooms/lobby need to be booked through Donna – including picture day, manager meeting, all our tournaments. They updated their cancellation policy; there will be a charge if not done within the timelines. Walking track MAY NOT be used for training. Ice rental allocation policy is being brought in this year, ice times can be grandfathered in. The priority tiering for ice rental will be town events, Junior As, tournaments/special events and then minor sports. Live Barn will be blacked out until we explain what we want to be broadcast – with at least 30 days' notice. Is this something we want to continue with?

Trophy case sharing through all sports user groups, and a shortened timeline of how long each item will be in there. Drew organized all trophies and put it in “virtual trophy case” - TV or virtual frame. Food items can only be made/sold in kitchen/approved areas.

Jenn and Krystal had a chat with Natalie and Kristina from Junior As. We need to have further communication with them about lottery license, 50/50 money, appreciation for community support. We discussed waiving sponsorship fees in good faith for the upcoming season. Bake sale tables are an item that needs to be discussed with Junior As prior to tournaments and decide if we are able to sell certain items. We would like to work together and move forward for a cohesive future.

Junior As will be running a golf tournament and would like to support RMHA. October 4, 9 holes at Dragonfly. They would like to know if we could volunteer and cross-advertise.

Evaluation jerseys and socks, name bars should be ordered.

Manulife signing authorities should be completed next week.

Rep coaches have been reaching out regarding team bank accounts, and RBC is our home branch. Two people should be on team bank accounts. A new rep budget tracker was created and dispersed.

House league teams, what do our team sizes look like? 12 per team, plus a goalie, and rep will take a few more players.

Renfrew/Arnprior hosting ref courses – being done in Renfrew. RMHA offers to pay for pizza and drinks for the officials.

Will we be running any clinics for players this year? There isn't much ice time available.

Terry Mosco and Todd Clarke funds need to be set up with the framework set out, including plans for replenishment.

Fundraising is needed at \$30k for teams this year. 50/50 with Junior As is an option but doesn't bring in a lot of money. Tag Day brings in approx. \$9-\$10k, raffle \$8-\$9k. We need to finalize and figure out what programs to run to ensure we have the costs to support teams. Each year profit/deficit is a hill & valley situation. Jon feels that Tag Day needs to be ramped up this year and hopefully increase profits. Jon thinks that we should consider the raffle tickets throughout the entire season (at home tournaments) not just at Christmas. It's a team decision if year-end gifts/parties will be done and they can fundraise above/beyond. Teams were able to use Flip Give and may consider team fundraisers in the future. Jon will work with Fundraising appointed volunteers, and they will work with Convenors for each team.

Does the allocation for rep teams need to be adjusted? Rep games/practices are longer and also pay for ice/official bills. This also goes into how managers take care of the teams, team fees, costs of tournaments and what gets refunded/team gifts at the end of the year. Is the cost of HL team's vs Rep teams a large difference? Should this be something that

equals out in regard to where money comes/goes? For example – rep teams ice/ref bills through RMHA instead of each individual team?

This is something we need to think about and bring back at our next meeting regarding fundraising/allocation plans for the future.

Should we create tournament committees for fundraising/lottery licenses? How do we support House and Rep teams?

To complete expense reimbursements for coaches and bench staff, the convenor needs to approve based on needs, then the bench staff will complete training. From there they need to send receipts to convenors with Treasurer for refund.

Can we have a list made of what coaches' need per level? HEO website has this list, based on each age group.

Community outreach has been sent to two families, as decided by the board.

\$131K in registration, less \$1.1K in sibling discount. \$1.9K eval jerseys, \$7.7K in fundraising fees. \$96K paid, \$35K outstanding.

Secretary – There are two sponsor spots open out of 15, with one new sponsor and 12 returning. One of the two spots is currently waiting on Pik Fuels.

Picture Day will be done with Shane Croskery, after Thanksgiving/Tag Day.

Confidentiality forms have been re-sent to all members, and they are asked to sign and returned.

Mail from St. Joes Bursary winner, The Millar Family and TSA thanking RMHA for our consideration and donations.

RIC – September 6, 2025 is the reffing course hosted in Renfrew. 7 new refs will be signing up. They need to do an online clinic and pass the quiz in order to apply for in person clinic. Over 18 officials need to get VSC. New officials can go to any clinic in the county; it does NOT have to be in Renfrew.

Junior (U9) House Convenor – Two bench staff applications for U7, 7 for U9. The jerseys have been ordered for Timbits.

Intermediate House Convenor – U11 numbers are low at this time but looking to have more sign up. The tournament schedules have been adjusted for Friday games, to leave Sunday open for finals.

Senior House Convenor – Policies for evaluations, evaluation items and team/coach selection are ready for review and approval. Christie read updates to board. Jon

recommends the updates be sent by email and vote once everyone has a chance to review.

Equipment Manager – U13 jerseys set have been ordered, U18 larger jerseys have been ordered. Socks have different colour patterns than jerseys due to different branding.

Jamie will discuss it with Robyn. The jersey committee has not met yet.

There are new items available for apparel this year and some old items will be removed.

A discussion regarding bulk ordering banners, pins, medals etc. should take place at the next meeting.

Registrar – The registration numbers are at - U7 x 53, U9 x 45, U11 x 33, U13 x 53, U15 x 20, U18 x 26, U21 x 1.

Ice Allocator – Evaluation and conditioning skates have been organized with Patrick and Jordan.

Motion to adjourn – 9:53 PM, motion by Jordan, second by Christie.

Next Meeting Date – Wednesday, September 17 – 6:30 PM